



**SAWPA COMMISSION  
REGULAR MEETING MINUTES  
March 15, 2022**

<b><u>COMMISSIONERS PRESENT</u></b>	Marco Tule, Chair, Inland Empire Utilities Agency Bruce Whitaker, Vice Chair, Orange County Water District Mike Gardner, Secretary-Treasurer, Western Municipal Water District David J. Slawson, Eastern Municipal Water District June D. Hayes, San Bernardino Valley Municipal Water District
<b><u>COMMISSIONERS ABSENT</u></b>	None
<b><u>ALTERNATE COMMISSIONERS PRESENT; NON-VOTING</u></b>	T. Milford Harrison, San Bernardino Valley Municipal Water District Kelly E. Rowe, Orange County Water District
<b><u>STAFF PRESENT</u></b>	Jeff Mosher, Mark Norton, David Ruhl, Edina Goode, Rick Whetsel, Marie Jauregui, Dean Unger, Sara Villa, John Leete, Alison Lewis
<b><u>OTHERS PRESENT</u></b>	Andrew D. Turner, Lagerlof, LLP; Nick Kanetis, Eastern Municipal Water District; Ken Tam, Inland Empire Utilities Agency; Shivaji Deshmukh, Inland Empire Utilities Agency; Michael Markus, Orange County Water District; Mallory Gandara, Western Municipal Water District; Craig Miller, Western Municipal Water District; Brooke Jones, Yorba Linda Water District; Brian Dickinson, City of Colton; Melissa Martinez, Box Springs Mutual Water Company; Holly Alpert, California Rural Water Association Kevin O'Toole; Nelida Mendoza

The Regular Meeting of the Santa Ana Watershed Project Authority Commission was called to order at 9:30 a.m. by Chair Marco Tule on behalf of the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**1. CALL TO ORDER**

Pursuant to the provisions of AB 361, this meeting was conducted virtually, and all votes were taken by oral roll call.

**2. ROLL CALL**

An oral roll call was duly noted and recorded by the Clerk of the Board.

**3. PUBLIC COMMENTS**

There were no public comments; there were no public comments received via email.

**4. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**5. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: MARCH 1, 2022**

Recommendation: Approve as posted.

**B. RESOLUTION ON CONTINUATION OF REMOTE COMMISSION AND COMMITTEE MEETINGS (CM#2022.14)**

Recommendation: Adopt Resolution No. 2022-4 Proclaiming A State of Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom, and Re-Authorizing Remote Teleconference Meetings of all Commission and

Committee meetings of the Santa Ana Watershed Project Authority for the period of March 19, 2022 to April 17, 2022 pursuant to Brown Act Provisions.

**MOVED**, to approve the Consent Calendar as posted.

Result: Adopted by Roll Call Vote  
 Motion/Second: Gardner/Hayes  
 Ayes: Gardner, Hayes, Slawson, Tule, Whitaker  
 Nays: None  
 Abstentions: None  
 Absent: None

**6. NEW BUSINESS**

**A. RECOMMENDATION OF PROJECT FOR GRANT APPLICATION ASSISTANCE FOR SMALL COMMUNITY WATER/WASTEWATER SYSTEMS SERVING DISADVANTAGED COMMUNITIES IN THE SANTA ANA RIVER WATERSHED (CM#2022.15)**

Rick Whetsel provided a presentation on the Grant Support for Small Community Water/Wastewater Systems serving Disadvantaged Communities in the Santa Ana River Watershed, contained in the agenda packet on pages 21-31. In August 2021, SAWPA Commission provided direction to staff regarding the implementation of the grant application assistance program for small community water/wastewater systems serving disadvantaged communities in the Santa Ana River Watershed by implementing two (2) Phases; Phase 1 is for California Rural Water Association (CRWA) to identify projects and bring them forward to the Small Community Grant Assistance Program Review Committee (SAWPA staff and Member Agency staff). Phase 2 is to bring forward a recommendation to the SAWPA Commission on which projects to move forward with the preparation of grant application assistance for Proposition (Prop) 1 Round 2 Integrated Regional Water Management (IRWM) grant program. CRWA provided a one-page summary of the following eight (8) small water system projects.

<b>Small Community Water System</b>	<b>Project Title</b>	<b>Total Cost</b>
Box Springs Mutual Water Company	Well Improvements	\$3,532,000
Fallsvale Service Company	Emergency Backup Generator	\$216,000
Hynes Estates Mutual Water Company	Water Main, Meters, and Fire Hydrant Replacement	\$2,553,400
Midway City Mutual Water Company	Hydropneumatic Tank and Site Security	\$499,000
City of Colton	La Loma No. 2 Water Storage Tank	\$5,500,000
City of Colton	Production Well 34	\$4,973,000
Marygold Mutual Water Company	Well 7 Rehabilitation and Systems Upgrade	\$1,448,000
Devore Water Company	Booster Pump Station and Valve Vault	\$472,000
<b>Total</b>		<b>\$19,193,400</b>

On February 10, 2022, Small Community Grant Assistance Program Review Committee met to review the suite of eight small water system projects solicited by CRWA and to identify small water/wastewater system projects to be recommended to the SAWPA Commission for grant application assistance by CRWA. Review of the projects resulted in the lone project recommended by CRWA and supported by Western Municipal Water District (WMWD) is the Box Springs Mutual Water Company (MWC) Well Improvements project. This project serves the Edgemont Community within the City of Moreno Valley in Riverside County. The system's service area consists of 430 acres and 629 service

connections. The Project will provide Box Springs Mutual Water Company customers a reliable supply source by constructing a new 1,050 gpm well that meets Title 22 water quality standards and includes a new production well, connection piping, a backup generator, and a building for controls and chlorination facilities complete the project to be constructed at the existing Box Springs Mutual Water Company reservoir site. The proposed building will house a control system for the control of both wells, the new well, and a chlorination system. A diesel, pad mounted generator and automatic transfer switch will be installed to provide emergency standby power.

To proceed with the grant application assistance program, a Work Order to conduct Phase II of the Agreement with CRWA must be executed by SAWPA. The second phase of work originally entailed the preparation of up to 5-10 grant applications targeting the \$4.1M set aside for disadvantaged community projects available through the OWOW Prop 1 Round 2 IRWM Grant program, as well as involvement by CRWA in the SAWPA OWOW project selection criteria development, rating and ranking and stakeholder participatory processes. The funding for the second phase was estimated to be up to \$125,000 but would be dependent on the number of project grant applications prepared. Phase II would be funded by the SAWPA member agencies proportionately with the number of small community projects that will have grant applications prepared and are located within or near a SAWPA member agency.

The recommendation of the Small Community Grant Assistance Program Review Committee is to prepare a single grant application for the Box Springs Mutual Water Company Well Improvements project for an amount not-to-exceed \$15,000. Funding for this work would be provided by WMWD, due to its proximity and relationship with to Box Springs Mutual Water Company.

Commissioner Gardner noted WMWD will fund the \$15,000 to go towards the Box Springs Mutual Water Company project, though for any reason if the grant is not sufficient to cover all costs for the project entirety, it falls on Box Springs Mutual Water Company and not WMWD. Melissa Martinez of Box Springs Mutual Water Company thanked the SAWPA Commission and WMWD for the opportunity to speak and expressed her gratitude on the assistance for her organization. Holly Alpert of CRWA noted that they are happy to continue the planning efforts and are looking forward to work closely with Box Springs Mutual Water Company. Commissioner Slawson noted that this project benefits everyone due to it being a disadvantaged community and is in full support.

**MOVED**, to approve the following:

- 1) The recommendation of the Small Community Grant Assistance Program Review Committee to prepare a grant application for the Box Springs Mutual Water Company Well Improvements project for DAC funding available through the OWOW Proposition 1 Round 2 Integrated Regional Water Management Grant Program; and
- 2) Direct the General Manager to authorize a Work Order to execute Phase II of the Agreement between the California Rural Water Association and SAWPA, for an amount not-to-exceed \$15,000.

Result:	Adopted by Roll Call Vote
Motion/Second:	Gardner/Slawson
Ayes:	Gardner, Hayes, Slawson, Tule, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

**B. GENERAL MANAGER'S REVIEW (CM#2022.16)**

Jeff Mosher informed the Commission that pursuant to the General Manager's employment agreement, an annual performance review must be performed at the completion of each year. The proposed process for accomplishing the annual performance review is as follows:

- The General Manager completes and submits a summary of accomplishments, for that year, to the Commission and General Counsel.
- Each Board Member completes a General Manager Performance Review form and submits it to the General Counsel.
- General Counsel summarizes the input from the completed General Manager Performance Review forms and provides a consolidated review to the Board Vice Chair and Secretary-Treasurer.
- The Board Vice Chair and the Secretary Treasurer meet with the General Manager to discuss the review.
- The Board discusses the review in closed session to accept the review and report out.
- The review is filed in the General Manager's personnel file.

The Commission expressed that the process is normal and look forward to seeing the summary of accomplishments to then proceed with the performance review process.

This item was for discussion purposes; no action was taken on Agenda Item No. 6.B.

**7. INFORMATIONAL REPORTS**

Recommendation: Receive for Information.

**A. CASH TRANSACTIONS REPORT – JANUARY 2022**

**B. INTER-FUND BORROWING – JANUARY 2022 (CM#2022.17)**

**C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – JANUARY 2022 (CM#2022.18)**

**D. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, DECEMBER 2021**

**E. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, DECEMBER 2021**

**F. BUDGET VS ACTUAL VARIANCE REPORT – FYE 2022 SECOND QUARTER – DECEMBER 31, 2021 (CM#2022.19)**

**G. FINANCIAL REPORT FOR THE SECOND QUARTER ENDING DECEMBER 31, 2021**

**H. SECOND QUARTER FYE 2022 EXPENSE REPORT**

**I. GENERAL MANAGER REPORT**

Jeff Mosher informed the Commission that on behalf of the Association of the San Bernardino County Special Districts, Inland Empire Utilities Agency invited him to speak on the Watershed Weather Modification Pilot Program on March 21. The Department of Water Resources (DWR) is updating their California Water Plan for 2023, and he was invited by DWR to serve on the Advisory Committee. The first meeting was held last week, and the three (3) priorities in updating the plan have been identified as 1) Equity on Water Management, 2) Climate Change Science, and 3) Watershed Resilience. Craig

Miller, General Manager of WMWD expressed concerns on DWR's Water Plan priorities and how Water Supply Development is not listed as a top priority and is happy to hear that Jeff Mosher will be a part of the development to provide more information.

Chair Marco Tule asked how he could get more information about California Water Now, Craig Miller noted that about 30 General Managers have just started forming as a group and are really in the strategic planning phase, though he could get some of the message points from Shivaji Deshmukh.

**J. STATE LEGISLATIVE REPORT**

**K. CHAIR'S COMMENTS/REPORT**

There were no Chair comments.

**L. COMMISSIONERS' COMMENTS**

Commissioner Hayes noted there is a workshop on the Blue Forest Resiliency scheduled on Thursday, March 17.

**M. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

There were no Commissioners' request for future Agenda items.

**8. CLOSED SESSION**

There was no closed session.

**9. ADJOURNMENT**

There being no further business for review, Chair Tule adjourned the meeting at 10:18 a.m.

**Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, April 5, 2022.**

  
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Marco Tule, Chair

Attest:

  
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Sara Villa, Clerk of the Board