



# SAWPA

## SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

**PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 19, 2020, THIS MEETING WILL BE CONDUCTED VIRTUALLY. ALL VOTES TAKEN DURING THIS VIRTUAL MEETING WILL BE CONDUCTED BY ORAL ROLL CALL.**

**This meeting will be accessible as follows:**

<b>Meeting Access Via Computer (Zoom)*:</b>	<b>Meeting Access Via Telephone*:</b>
<ul style="list-style-type: none"><li>• <a href="https://sawpa.zoom.us/j/96294388997">https://sawpa.zoom.us/j/96294388997</a></li></ul>	<ul style="list-style-type: none"><li>• 1 (669) 900-6833</li></ul>
<ul style="list-style-type: none"><li>• Meeting ID: 962 9438 8997</li></ul>	<ul style="list-style-type: none"><li>• Meeting ID: 962 9438 8997</li></ul>
<p>* Participation in the meeting via the Zoom app (a free download) is strongly encouraged; there is no way to protect your privacy if you elect to call in by phone to the meeting.</p>	

## **REGULAR COMMISSION MEETING TUESDAY, NOVEMBER 3, 2020 – 9:30 A.M.**

### **AGENDA**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (David J. Slawson, Chair)**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

**4. ITEMS TO BE ADDED OR DELETED**

Pursuant to Government Code §54954.2(b), items may be added on which there is a need to take immediate action and the need for action came to the attention of the Santa Ana Watershed Project Authority subsequent to the posting of the agenda.

**5. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

**A. APPROVAL OF MEETING MINUTES: OCTOBER 6, 2020**

**Recommendation:** Approve as posted.

**B. TREASURER'S REPORT – SEPTEMBER 2020**

**Recommendation:** Approve as posted.

**6. NEW BUSINESS**

**A. SUMMARY OF SAWPA INSURANCE PROVIDERS & COVERAGE (CM#2020.69)**

**Presenter:** Karen Williams

**Recommendation:** Receive and file.

**B. ASSESSING HOMELESSNESS IMPACTS ON WATER QUALITY, RIPARIAN AND AQUATIC HABITAT IN UPPER SANTA ANA RIVER WATERSHED | MONITORING PROGRAM PHASE 1A (CM#2020.68)**

**[This item is subject to the provisions of Project Agreement 25]**

**Presenter:** Mark Norton

**Recommendation:** Support inclusion of initial Phase 1A Monitoring Program to Assess Homelessness Impact on Water Quality in the Upper Santa Ana River Watershed estimated to cost \$88,800 in the future SAWPA FY 2021-2022 Budget, subject to local match commitments.

**C. ADOPT RESOLUTION NO. 2020-08 | AMEND RETENTION AND DESTRUCTION OF AGENCY RECORDS POLICY (CM#2020.70)**

**Presenter:** Rich Haller

**Recommendation:** Adopt Resolution No. 2020-08 amending the Retention and Destruction of Agency Records Policy.

**7. INFORMATIONAL REPORTS**

**Recommendation:** Receive for information.

**A. CASH TRANSACTIONS REPORT – AUGUST 2020**

**Presenter:** Karen Williams

**B. INTER-FUND BORROWING – AUGUST 2020 (CM#2020.66)**

**Presenter:** Karen Williams

**C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – AUGUST 2020 (CM#2020.67)**

**Presenter:** Karen Williams

**D. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, JULY 2020**

**Presenter:** Karen Williams

**E. PROJECT AGREEMENT 25 – OWOW FUND – FINANCIAL REPORT, AUGUST 2020**

**Presenter:** Karen Williams

**F. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, JULY 2020**

**Presenter:** Karen Williams

**G. PROJECT AGREEMENT 26 – ROUNDTABLE FUND – FINANCIAL REPORT, AUGUST 2020**

**Presenter:** Karen Williams

**H. OWOW QUARTERLY STATUS REPORT: JULY 1, 2020 – SEPTEMBER 30, 2020**

**Presenter:** Mark Norton

**I. ROUNDTABLES QUARTERLY STATUS REPORT: JULY 1, 2020 – SEPTEMBER 30, 2020**

**Presenter:** Mark Norton

**J. GENERAL MANAGER REPORT**

**K. STATE LEGISLATIVE REPORT**

**Presenter:** Rich Haller

**L. CHAIR'S COMMENTS/REPORT**

**M. COMMISSIONERS' COMMENTS**

**N. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

**8. CLOSED SESSION**

There were no Closed Session items anticipated at the time of the posting of this agenda.

**9. ADJOURNMENT**

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4220 or email [kberry@sawpa.org](mailto:kberry@sawpa.org). 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at [www.sawpa.org](http://www.sawpa.org), subject to staff's ability to post documents prior to the meeting.

**Declaration of Posting**

I, Kelly Berry, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on October 29, 2020, a copy of this agenda has been uploaded to the SAWPA website at [www.sawpa.org](http://www.sawpa.org) and posted at the SAWPA office, 11615 Sterling Avenue, Riverside, California.

/s/

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Kelly Berry, CMC

**2020 SAWPA Commission Meetings/Events**

First and Third Tuesday of the Month

(NOTE: Unless otherwise noticed, all Commission Workshops/Meetings begin at **9:30 a.m.** and are held at SAWPA.)

<b>January</b>	<b>February</b>
1/7/20 <del>Commission Workshop</del> [cancelled]	2/4/20 Commission Workshop
1/21/20 Regular Commission Meeting	2/18/20 Regular Commission Meeting
<b>March</b>	<b>April</b>
3/3/20 Commission Workshop	4/7/20 Commission Workshop
3/17/20 Regular Commission Meeting	4/21/20 Regular Commission Meeting
<b>May</b>	<b>June</b>
5/5/20 Commission Workshop	6/2/20 <del>Commission Workshop</del> [cancelled]
5/19/20 Regular Commission Meeting	6/16/20 Regular Commission Meeting
<b>July</b>	<b>August</b>
7/7/20 Commission Workshop	8/4/20 <del>Commission Workshop</del> [cancelled]
7/21/20 Regular Commission Meeting	8/18/20 <del>Regular Commission Meeting</del> [cancelled]
7/28 – 7/31/20 ACWA Spring Conference, Monterey	
<b>September</b>	<b>October</b>
9/1/20 Commission Workshop	10/6/20 Commission Workshop
9/15/20 Regular Commission Meeting	10/20/20 <del>Regular Commission Meeting</del> [cancelled]
<b>November</b>	<b>December</b>
11/3/20 Commission Workshop	12/1/20 Commission Workshop
11/17/20 Regular Commission Meeting	12/1 – 12/4/20 ACWA Fall Conference, Indian Wells
	12/15/20 Regular Commission Meeting

## 2021 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: All meetings begin at 9:30 a.m., unless otherwise noticed, and are held at SAWPA.)

<b>January</b> 1/5/21 Commission Workshop 1/19/21 Regular Commission Meeting	<b>February</b> 2/2/21 Commission Workshop 2/16/21 Regular Commission Meeting
<b>March</b> 3/2/21 Commission Workshop 3/16/21 Regular Commission Meeting	<b>April</b> 4/6/21 Commission Workshop 4/20/21 Regular Commission Meeting
<b>May</b> 5/4/21 Commission Workshop 5/18/21 Regular Commission Meeting 5/4 – 5/7/21 ACWA Spring Conference, Monterey	<b>June</b> 6/1/21 Commission Workshop 6/15/21 Regular Commission Meeting
<b>July</b> 7/6/21 Commission Workshop 7/20/21 Regular Commission Meeting	<b>August</b> 8/3/21 Commission Workshop 8/17/21 Regular Commission Meeting
<b>September</b> 9/7/21 Commission Workshop 9/21/21 Regular Commission Meeting	<b>October</b> 10/5/21 Commission Workshop 10/19/21 Regular Commission Meeting
<b>November</b> 11/2/21 Commission Workshop 11/16/21 Regular Commission Meeting	<b>December</b> 12/7/21 Commission Workshop 12/21/21 Regular Commission Meeting 11/30 – 12/3/21 ACWA Fall Conference, Pasadena