SAWPA Building Renovations

Pre-Bid Conference
June 11, 2019
AGENDA

1. Introductions
2. General Description of the Work
3. Contract Documents
4. Contract Times
5. Base Bid
6. Bid Requirements
7. License Requirements
8. Liquidated Damages
9. Questions and Addenda
10. Bid Date: June 17, 2019 (1:00 pm)
11. Commission Approval
12. Notice to Proceed
13. Questions
2. Description of Work

- Removal of existing wallpaper
- Painting
- Removal of existing floor tile
- Installation of floor laminate
- Removal/replacement of vanity counter/mirrors
- Convert existing shower to restroom stall
- Replacement of existing restroom stall (toilet) to waterless urinal stall
- Installation of baby changing stations (2)
3. Contract Documents

- Contract Documents
  - Part 1 – Bidding Instructions
  - Part 2 – Contract Forms
  - Part 3 – Insurance Requirements
  - Part 4 – Agreement (sample)
  - Part 5 – General Conditions
  - Part 6 – Technical Specifications
  - Part 7 – Construction Drawings
4. Contract times

- 21 days from Notice of Award. All work must be completed by August 5, 2019.

5. Base bid

- Base bid: Removal of existing wallpaper, replacement of existing partitions; painting; removal and disposal of existing floor tile; installation of flooring; removal of existing toilet and replacement with waterless urinal; installation of existing toilet in existing shower stall; installation of baby changing stations; removal of existing vanity counters and replacement with new sinks and faucets; replacement of mirrors.
6. Bid requirements

- Bid bond (10% cashiers check, check or bid bond)
- Bid form

Complete Santa Ana Watershed Project Authority Building Renovations Project Bid Package for submission consists of:

<table>
<thead>
<tr>
<th>Document</th>
<th>Completed by</th>
<th>Signed by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Form</td>
<td>Contractor</td>
<td>Contractor</td>
</tr>
<tr>
<td>Bid Bond</td>
<td>Contractor and Surety</td>
<td>Contractor and Surety</td>
</tr>
<tr>
<td>Non-collusion Affidavit</td>
<td>Contractor</td>
<td>Notarized Signature of Contractor</td>
</tr>
<tr>
<td>Acknowledgement of Insurance Requirements and Certification of Ability to Provide Coverage Specified</td>
<td>Insurance Provider and/or Insurance Provider’s Agent</td>
<td>Insurance Provider and/or Insurance Provider’s Agent</td>
</tr>
<tr>
<td>Letter from Bidder</td>
<td>Contractor</td>
<td>Contractor</td>
</tr>
<tr>
<td>Contractor References</td>
<td>Contractor</td>
<td>Contractor</td>
</tr>
</tbody>
</table>

- Prevailing Wage rates apply
7. License requirements

- General Contractor's license; C-15 flooring contractor; C-33 painting contractor; C-36 plumbing contractor. General Contractor License ("B") is sufficient if contractor is performing all the work. Sub-contractors need appropriate trade license.

8. Liquidated damages

- $500 per day

9. Questions and Addenda

- Questions through 6/13/2019 (5 pm)
10. Bid Date
- June 17, 2019 (1:00 PM)

11. Commission Approval
- June 18, 2019

12. Notice to Proceed
- July 1, 2019 (tentative)

13. Questions
- ???