



**SAWPA COMMISSION
REGULAR MEETING MINUTES
OCTOBER 17, 2017**

COMMISSIONERS PRESENT

Susan Lien Longville, Chair, San Bernardino Valley Municipal Water District
Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency
Philip L. Anthony, Orange County Water District
Thomas P. Evans, Western Municipal Water District

COMMISSIONERS ABSENT

None.

**ALTERNATE COMMISSIONERS
PRESENT; NON-VOTING**

Kati Parker, Alternate, Inland Empire Utilities Agency
Gil Navarro, Alternate, San Bernardino Valley Municipal Water District
Bruce Whitaker, Alternate, Orange County Water District

STAFF PRESENT

Rich Haller, Larry McKenney, Mark Norton, Karen Williams, Dean Unger, David Ruhl, Carlos Quintero, Mike Antos, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Chair Longville at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

Roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS

Megan Brousseau, Associate Director, Inland Empire Water Keeper, thanked Mike Antos and SAWPA for supporting the recent Homelessness and Water Symposium. A second symposium is currently in the works for the Orange County region due to the success of this event.

4. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: OCTOBER 3, 2017

B. TREASURER'S REPORT – SEPTEMBER 2017

MOVED, approve the Consent Calendar.

Result:	Adopted (Unanimously)
Motion/Second:	Hall/Anthony
Ayes:	Anthony, Evans, Hall, Longville, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

The Commission next considered Agenda Item Nos. 7.A. and 7.B.

5. NEW BUSINESS

A. TECHNICAL/GRANT WRITER REQUEST FOR QUALIFICATIONS (RFQ) (2017.128)

Mark Norton provided a PowerPoint presentation on the Technical/Grant Writer Support Services Request for Qualifications (RFQ), including details on technical and grant writing support opportunities.

MOVED, authorize staff to:

- (1) Issue a Request for Qualifications (RFQ) for a qualified consulting firm/individual to provide the following services to SAWPA on an as-needed basis:
 - a. Technical Writer Services
 - b. Grant Writer Services
- (2) Negotiate consultant support services as needed to support Planning Department staff needs using funds that were included in the FY 17-19 budget for this purpose.
- (3) Bring proposed consultant agreements back to the Commission for authorization and execution.

Result: **Adopted (Unanimously)**
Motion/Second: Evans/Hall
Ayes: Anthony, Evans, Hall, Longville, Sullivan
Nays: None
Abstentions: None
Absent: None

B. BASIN MONITORING PROGRAM TASK FORCE – CONSULTANT SUPPORT (CM#2017.130)

Mark Norton provided a PowerPoint presentation on the Basin Monitoring Program Task Force and consultant services provided by Risk Sciences. Staff recommended continuing to retain the services of Risk Sciences, which are unique and very specialized to this task force. Norton noted the difference in these services vs. other consultant services; the work product of other consultants is analyzed and at times utilized by Risk Sciences.

MOVED, approve a Task Order with Risk Sciences for the amount not to exceed \$73,150 for regulatory support activities for the Basin Monitoring Program Task Force.

Result: **Adopted (Unanimously)**
Motion/Second: Anthony/Evans
Ayes: Anthony, Evans, Hall, Longville, Sullivan
Nays: None
Abstentions: None
Absent: None

C. OWOW PLAN UPDATE 2018 GOALS & OBJECTIVES DEVELOPMENT (CM#2017.131)

Mike Antos provided a PowerPoint presentation on the OWOW Plan update 2018 Goals and Objectives Development, including the current six goals of the OWOW Plan Update 2018 which are provided in more detail on pages 49-50 of the agenda packet. Antos stated there will be a workshop on the goals and objectives at the November 16 Steering Committee Meeting. Commissioner Sullivan, OWOW Steering Committee Convener, expressed his understanding that the purpose of the

workshop is to provide information to the Steering Committee, which has a few newly appointed members, about the OWOW Plan and process. Alternate Commissioner Navarro concurred with this recommendation, and added that the OWOW Steering Committee would benefit from receiving a detailed breakdown of the \$6.3 million in planning funding. Chair Longville requested the inclusion of preserving and restoring the headwater forest in the Goals and Objectives. Commissioner Evans, OWOW Steering Committee Member, noted economic development and recreation had been emphasized as necessary goals by the Steering Committee much more prominently than they currently appear. Mike Markus noted several differences that had been expressed to the Steering Committee by Orange County representatives which had not been fully addressed. Commissioner Evans stated the disadvantaged communities aspect may require further analysis so there is a clear link between what we are doing in this process and how that benefits the disadvantaged communities, in particular the homeless communities.

This presentation was for informational and discussion purposes; no action was taken on Agenda Item No. 5.C.

D. OWOW PLAN UPDATE 2018 STATUS & PROJECT DEVELOPMENT SUPPORT (CM#2017.132)

Mark Norton provided a PowerPoint presentation on the OWOW Plan Update 2018 Status Report and outlining Project Development Support. There has been a recent suggestion by the OWOW Pillar for Water Resource Optimization that SAWPA take on the role of facilitating and hiring consultants to develop and prepare projects for possible future Proposition 1 grant funding. After a brief discussion regarding timing and process relative to project development, it was the consensus of the Commission that the process would proceed as it has previously – wait until the projects are submitted then review those projects to determine if there are opportunities for collaboration and cooperation among the different projects.

Commissioner Sullivan stated he believes SAWPA should develop their own projects that benefit the entire watershed and have them funded by bonds. Commissioner Anthony concurred.

For informational and discussion purposes; no action was taken on Agenda Item No. 5.D.

E. STAFFING (CM#2017.129)

Rich Haller recommended separating the Executive Manager of Engineering and Operations position into two new positions: Engineering Manager and Operations Manager, both with a Classification of 64 and a salary range of \$143,362 - \$174,257. Further, Haller recommended David Ruhl for promotion to the Engineering Manager position and Carlos Quintero for promotion to the Operations Manager position. Chair Longville and Commissioner Sullivan voiced their support; Chair Longville called for a motion.

MOVED, approve the separation of the Executive Manager of Engineering and Operations position into two new positions, the Engineering Manager position (Classification 64, \$143,362 - \$174,257) and the Operations Manager position (Classification 64, \$143,362 - \$174,257); and promote David Ruhl to the Engineering Manager position and Carlos Quintero to the Operations Manager position.

Result:	Adopted (Unanimously)
Motion/Second:	Anthony/Sullivan
Ayes:	Anthony, Evans, Hall, Longville, Sullivan
Nays:	None

Abstentions: None
Absent: None

6. **INFORMATIONAL REPORTS**

The following oral/written reports/updates were received and filed.

A. **CASH TRANSACTIONS REPORT – AUGUST 2017**

B. **INTER-FUND BORROWING – AUGUST 2017 (CM#2017.126)**

C. **PERFORMANCE INDICATORS/FINANCIAL REPORTING – AUGUST 2017 (CM#2017.127)**

D. **OWOW QUARTERLY STATUS REPORT: JULY 1 2017 – SEPTEMBER 30 2017**

E. **ROUNDTABLE QUARTERLY STATUS REPORT: JULY 1 2017 – SEPTEMBER 30 2017**

F. **GENERAL MANAGER'S REPORT**

Rich Haller reviewed the updated financial reports which will be included with future General Manager's Reports. The Commission directed staff to bring before the Commission an item relative to election of the ACWA President/Vice President and proposed amendments to ACWA's bylaws which will be considered at the upcoming ACWA Fall Conference in Anaheim, California.

G. **CHAIR'S COMMENTS/REPORT**

There were no comments/reports from the Chair.

H. **COMMISSIONERS' COMMENTS**

There were no Commissioners' comments.

I. **COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

There were no additional requests for future agenda items.

The Commission next adjourned the meeting as noted in Section 8. below.

7. **CLOSED SESSION**

Chair Longville recessed the meeting to Closed Session at 9:37 a.m. Designated personnel essential to the discussion of Agenda Item No. 7.A. were present during Closed Session until that discussion concluded at 10:23 a.m. From that time forward, no designated personnel were present during Closed Session other than General Manager Rich Haller.

A. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)**

Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

B. **PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR**

SAWPA Designated Representative: General Manager Richard E. Haller
Non-Represented Employees: All SAWPA employees

Chair Longville resumed Open Session at 10:34 a.m. The following action was taken in Closed Session on Agenda Item No. 7.A.

MOVED, approve increasing the authorized expenditure for legal fees to Hunt Ortmann by \$1,000,000, bringing the total authorized expenditure to \$2,500,000.

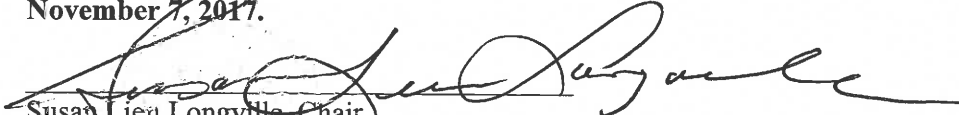
Result:	Adopted (Unanimously)
Motion/Second:	Sullivan/Anthony
Ayes:	Anthony, Evans, Hall, Longville, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

The Commission next considered Agenda Item No. 5.A.

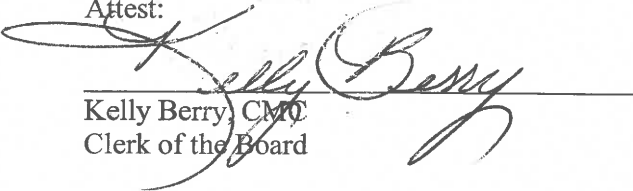
8. ADJOURNMENT

There being no further business for review, Chair Longville adjourned the meeting at 10:35 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, November 7, 2017.


Susan Lien Longville, Chair

Attest:


Kelly Berry, CMO
Clerk of the Board