COMMISIONERS PRESENT
Ronald W. Sullivan, Chair, Eastern Municipal Water District
Kati Parker, Vice Chair, Inland Empire Utilities Agency
Denis R. Bilodeau, Secretary-Treasurer, Orange County Water District
T. Milford Harrison, San Bernardino Valley Municipal Water District

COMMISIONERS ABSENT
Brenda Dennstedt, Western Municipal Water District

ALTERNATE COMMISSIONERS PRESENT; NON-VOTING
Jasmin A Hall, Alternate, Inland Empire Utilities Agency

STAFF PRESENT
Rich Haller, Larry McKenney, Karen Williams, Mark Norton, Carlos Quintero, David Ruhl, Matthew Howard, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Chair Sullivan at the Western Municipal Water District office, 14205 Meridian Parkway, Riverside, California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

Roll call was duly noted and recorded by the Clerk of the Board.

General Manager Rich Haller requested an item added to the agenda under Closed Session relating to a potential litigation which came to the attention of staff subsequent to the posting of the agenda, noting the item would be considered prior to Agenda Item No. 6.E. Chair Sullivan called for a motion.

MOVED, add an item under Closed Session relating to a potential litigation which came to the attention of staff subsequent to the posting of the agenda.

Result: Adopted (Unanimously)
Motion/Second: Harrison/Bilodeau
Ayes: Bilodeau, Harrison, Parker, Sullivan
Nays: None
Abstentions: None
Absent: Dennstedt

As a point of clarification, Commissioner Bilodeau noted procedurally the Commission should first determine that an urgency situation exists and then add the item to the agenda. Commissioner Bilodeau requested a formal vote to determine the matter an urgency item, then a second vote to add the item to the agenda under Closed Session. Larry McKenney confirmed Commissioner Bilodeau’s suggestion. Chair Sullivan called for a motion.
MOVED, determine that an urgent matter exists which needs to be added to the agenda for this July 16, 2019 meeting.

Result: Adopted (Unanimously)
Motion/Second: Harrison/Bilodeau
Ayes: Bilodeau, Harrison, Parker, Sullivan
Nays: None
Abstentions: None
Absent: Dennstedt

MOVED, add an item to the agenda under Closed Session, prior to Agenda Item No. 6.E, relating to a potential litigation which came to the attention of staff subsequent to the posting of the agenda.

Result: Adopted (Unanimously)
Motion/Second: Bilodeau/Harrison
Ayes: Bilodeau, Harrison, Parker, Sullivan
Nays: None
Abstentions: None
Absent: Dennstedt

3. PUBLIC COMMENTS
Elizabeth Skrzat, newly hired Executive Director of the Chino Basin Water Conservation District, addressed the Commission noting her past consulting work with SAWPA. She welcomed continuing to partner with SAWPA in her new role.

4. GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) ACHIEVEMENT AWARDS – FYE JUNE 30, 2018
SAWPA’s Finance Department was recently awarded the Certification of Achievement for Excellence in Financial Reporting. This award is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

5. CONSENT CALENDAR
A. APPROVAL OF MEETING MINUTES: JULY 2, 2019
Recommendation: Approve the July 2, 2019 meeting minutes.

MOVED, approve the July 2, 2019 meeting minutes.

Result: Adopted (Unanimously)
Motion/Second: Parker/Harrison
Ayes: Bilodeau, Harrison, Parker, Sullivan
Nays: None
Abstentions: None
Absent: Dennstedt
6. NEW BUSINESS

A. AMENDMENT NO. 1 WITH CALIFORNIA RURAL WATER ASSOCIATION IN THE DISADVANTAGED COMMUNITY INVOLVEMENT (DCI) PROGRAM (CM#2019.74)
Matthew Howard provided the PowerPoint presentation on Tribal Advisory Committee Formation contained in the agenda packet on pages 15 – 20. There was no discussion.

MOVED, direct the General Manager to execute Amendment No. 1, a time, scope and budget amendment in an amount not to exceed $121,938.74 for a total agreement amount of $361,938.74 with the California Rural Water Association as part of the Disadvantaged Communities Involvement (DCI) Program.

Result: Adopted (Unanimously)
Motion/Second: Parker/Bilodeau
Ayes Bilodeau, Harrison, Parker, Sullivan
Nays: None
Abstentions: None
Absent: Dennstedt

B. AMENDMENT NO. 1 WITH LOCAL GOVERNMENT COMMISSION IN THE DISADVANTAGED COMMUNITY INVOLVEMENT (DCI) PROGRAM (CM#2019.73)
Matthew Howard and Emily Finnegan, Local Government Commission Water Project Associate, provided the PowerPoint presentation on Proposition 1 IRWM Disadvantaged Community Program contained in the agenda packet on pages 37 – 42. Commissioner Bilodeau inquired as to funding source; Matt Howard responded the DCI Program will provide funding.

MOVED, authorize the General Manager to execute Amendment No. 1, a time, scope and budget amendment in an amount not to exceed $114,416 for a total agreement amount of $556,416 with the Local Government Commission as part of the Disadvantaged Communities Involvement (DCI) Program.

Result: Adopted (Unanimously)
Motion/Second: Bilodeau/Parker
Ayes Bilodeau, Harrison, Parker, Sullivan
Nays: None
Abstentions: None
Absent: Dennstedt

C. ONE WATER ONE WATERSHED (OWOW) PLAN UPDATE 2018 DEPARTMENT OF WATER RESOURCES (DWR) ACCEPTANCE & PROP 1 INTEGRATED REGIONAL WATER MANAGEMENT (IRWM) GRANTS STATUS REPORT (CM#2019.75)
Mark Norton provided the PowerPoint presentation with a One Water One Watershed Program Update about the OWOW Plan Update 2018 & Prop 1 IRWM Implementation Grants contained in the agenda packet on pages 69 – 73. There was no discussion.
MOVED, receive and file this informational report about the Orange County projects proposed for inclusion in the portfolio of projects for the One Water One Watershed (OWOW) Proposition 1 Integrated Regional Water Management (IRWM) Grant Funding.

Result: Adopted (Unanimously)
Motion/Second: Harrison/Parker
Ayes Bilodeau, Harrison, Parker, Sullivan
Nays: None
Abstentions: None
Absent: Dennstedt

D. INLAND EMPIRE BRINE LINE REACH 4D REHABILITATION WORK PLAN – PHASE II FIELD INVESTIGATION REPORT (CM#2019.79)
David Ruhl provided a PowerPoint presentation, Inland Empire Brine Line Reach 4D Rehabilitation Work Plan, Phase II Field Investigation Report. Chair Sullivan inquired as to expected cost; Ruhl responded midterm actions will cost $500,000. Work is currently under the approved budget. Ruhl anticipates there will be a series of 24-hour shutdowns to impact dischargers as little as possible.

MOVED, receive and file a summary of the Inland Empire Brine Line Reach 4D Rehabilitation Work Plan Phase II Field Investigation Report.

Result: Adopted (Unanimously)
Motion/Second: Harrison/Bilodeau
Ayes Bilodeau, Harrison, Parker, Sullivan
Nays: None
Abstentions: None
Absent: Dennstedt

The Commission next recessed to Closed Session. Please reference Section 8. below.

E. LEGAL SERVICES, RESULTS OF REQUEST FOR QUALIFICATIONS (RFQ) AND RECOMMENDATION FOR AGREEMENT AWARD (CM#2019.80)
The Commission received presentations from the firms listed below, which were identified as the top three (3) ranked firms recommended by the interview panel. Fourteen responses were received to the issued Legal Services Request for Qualifications (RFQ); five firms were interviewed. As a courtesy, the firms were asked to remain in the meeting only during their individual presentation.

1. Lagerlof Senecal Gosney & Kruse LLP
2. Aleshire & Wynder LLP
3. Lozano Smith, LLP

Lozano Smith, LLP, advised the firm represents Mission Viejo as its City Attorney; Commissioner Bilodeau stated Mission Viejo is not a customer of the Orange County Water District. General Manager Haller noted the matter would be brought back before the Commission in two weeks.

Commissioner Bilodeau noted for the record he has never met anyone from the three presenting firms and none of them have contacted him; however, he may contact them individually in order to determine any potential conflicts of interest relating to OCWD. He anticipates Commissioners will do the same prior to the matter coming back before the Commission for consideration.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 6.E.
7. INFORMATIONAL REPORTS
The following oral/written reports/updates were received and filed.

A. CASH TRANSACTIONS REPORT – MAY 2019
B. INTER-FUND BORROWING – MAY 2019 (CM#2019.76)
C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – MAY 2019 (CM#2019.77)
D. UPDATE ON PA 22 COMMITTEE ACTIVITIES (CM#2019.78)
E. GENERAL MANAGER REPORT
Carlos Quintero provided a brief update on SAWPA building renovations.
F. STATE LEGISLATIVE REPORT
G. SAWPA GENERAL MANAGERS MEETING NOTES
   • July 9, 2019
H. CHAIR’S COMMENTS/REPORT
   There were no comments/reports from the Chair.
I. COMMISSIONERS’ COMMENTS
   There were no comments from the Commissioners.
J. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS
   There were no Commissioners’ request for future agenda items.

8. CLOSED SESSION
Chair Sullivan recessed the meeting to Closed Session under California Government Code Section 54956.9 at 10:22 a.m. in order to consider the urgency item added to the agenda earlier in the meeting. Participating in the discussion were Rich Haller and Larry McKenney.

Chair Sullivan resumed Open Session at 10:36 a.m. There was no reportable action. Chair Sullivan noted the Commission is allowed to go in to Closed Session to receive advice from legal counsel which did occur.

The Commission next considered Agenda Item No. 6.E.

9. ADJOURNMENT
There being no further business for review, Chair Sullivan adjourned the meeting at 11:22 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, August 6, 2019.

Denis R. Bilodeau, Secretary-Treasurer

Attest:

Kelly Berry, CMC
Clerk of the Board