



**PROJECT AGREEMENT 23 COMMITTEE**  
Santa Ana River Conservation and Conjunctive Use Program (SARCCUP)  
**REGULAR MEETING MINUTES**  
**June 4, 2019**

**COMMITTEE MEMBERS PRESENT**

Kati Parker, Chair, Inland Empire Utilities Agency Governing Board (8:39 a.m.)  
Brenda Dennstedt, Vice Chair, Western Municipal Water District Governing Board  
Paul D. Jones, Eastern Municipal Water District General Manager  
Michael Markus, Orange County Water District General Manager  
Susan Lien Longville, San Bernardino Valley Municipal Water District Governing Board

**ALTERNATE COMMITTEE MEMBERS PRESENT [Non-Voting]**

None.

**COMMITTEE MEMBERS ABSENT**

None.

**MEMBER AGENCY STAFF PRESENT**

**Eastern Municipal Water District**  
Brian Powell  
Leighanne Kirk

**Inland Empire Utilities Agency**  
Joshua Aguilar

**Orange County Water District**  
Adam Hutchinson  
Kelly Rowe

**San Bernardino Valley Municipal Water District**  
Bob Tincher  
Tim Kellett

**Western Municipal Water District**  
Craig Miller  
Ryan Shaw  
Jason Pivovaroff

**Santa Ana Watershed Project Authority**  
Rich Haller  
Mark Norton  
Karen Williams  
Larry McKenney  
Dean Unger  
Ian Achimore  
Kelly Berry

**OTHERS PRESENT**

Woodard & Curran: Brian Dietrick

**1. CALL TO ORDER**

The regular meeting of the PA 23 Committee was called to order at 8:33 a.m. by Vice Chair Dennstedt at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**2. PUBLIC COMMENTS**

**3. APPROVAL OF MEETING MINUTES: April 2, 2019**

**MOVED**, approve the April 2, 2019 meeting minutes.

Result:	<b>Adopted (Passed)</b>
Motion/Second:	Jones/Markus
Ayes	Dennstedt, Jones, Markus
Nays:	None
Abstentions:	Longville
Absent:	Parker

**4. COMMITTEE DISCUSSION ITEMS**

**A. WOODARD & CURRAN TASK ORDER (PA23#2019.3)**

Ian Achimore provided the PowerPoint presentation contained in the agenda packet on pages 9 – 17 outlining the SARCCUP Project Management Services including funding status and proposed Task Order No. 4 for Fiscal Year ending 2020. Mr. Achimore noted that the annual Woodard & Curran invoiced amount continues to be under budget.

Chair Parker arrived at 8:39 a.m. during the discussion of Agenda Item No. 4.A. and chaired the meeting at this point.

**MOVED**, authorize the approval of Task Order No. 4 in the amount not-to-exceed \$229,046 with Woodard & Curran (formerly named RMC Water & Environment Inc.) for project management services to support the Santa Ana River Conservation and Conjunctive Use Program (SARCCUP).

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Longville/Dennstedt
Ayes	Dennstedt, Jones, Longville, Markus, Parker
Nays:	None
Abstentions:	None
Absent:	None

**5. INFORMATIONAL REPORTS**

**A. SARCCUP DETAILED SCHEDULE**

Brian Dietrick, Woodard & Curran outlined the SARCCUP detailed schedule contained in the agenda packet on pages 31 – 38. A discussion ensued about project completion by the September 2021 deadline. Ian Achimore stated DWR has been advised the September 2021 deadline will not be met by all projects, and DWR has requested that the timeline extension be addressed in Amendment No. 2. DWR has requested a revised timeline submitted with Amendment No. 2. Committee Member Jones asked about DWR's reaction to the change in the water bank quantities and alternative banking locations proposed; Achimore noted they were acceptable to DWR. Committee Member Jones requested a revised timeline for current projects at the next committee meeting.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 5.A.

**B. DWR GRANT AGREEMENT AND SAWPA SUB-GRANTEE AGREEMENT UPDATES**

Mark Norton provided an oral update on the DWR Grant Agreement and SAWPA Sub-Grantee Agreement, noting that Amendment No. 2 will require amending the sub-grantee agreements. It is anticipated that Amendment No. 2 will be submitted to DWR in approximately six weeks, with anticipated approval during the first quarter of 2020. There was no discussion.

This item was for informational purposes; no action was taken on Agenda Item No. 5.B.

**C. METROPOLITAN WATER DISTRICT OPERATING AGREEMENT TERM SHEET AND SARCCUP OPERATIONAL SCENARIOS**

Brian Powell, EMWD, provided the PowerPoint presentation contained in the agenda packet on pages 39 – 57. Mr. Powell noted he recently gave this presentation to the Metropolitan Water District (MWD) and received positive feedback. Upon receipt of final comments from MWD, the Operational Term Sheet (Term Sheet) contained on pages 63 – 65 of the agenda packet will be finalized and staff will begin working on an agreement.

Committee Member Longville requested emphasis that the Take Scenarios are always dry year yield, which is different from anything else and should be clearly noted. Mr. Powell agreed the Put Scenarios would likely occur during wet years and the Take Scenarios would occur during dry years.

Mr. Powell stated a SARCCUP Operating & Finance Committee (Committee) would be formed prior to project operations. Committee members would be representatives from SARCCUP Member Agencies. The purpose of the Committee would include coordinating purchases, delivery and extractions of water for water banking facilities; tracking transactions; management and oversight of related activities such as financial and operational models; and, preparation of annual and other reports.

Staff will next receive input from MWD on the draft Term Sheet and obtain final concurrence, then prepare a draft MWD-SARCCUP Agreement (based on the Term Sheet) and circulate the agreement for review, followed by Valley-MWD Agreement approval by the MWD Board and administratively execute the MWD-SARCCUP Agreement.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 5.C.

**6. COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no requests for future agenda items.

**7. ADJOURNMENT**

There being no further business for review, Chair Parker adjourned the meeting at 9:12 a.m.

**Approved at a Regular Meeting of the Project Agreement 23 Committee on Tuesday, October 1, 2019.**

  
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Kati Parker, Chair

Attest:  
  
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Kelly Berry, CMC  
Clerk of the Board