



S A W P A

SANTA ANA WATERSHED PROJECT AUTHORITY

11615 Sterling Avenue, Riverside, California 92503 • (951) 354-4220

REGULAR COMMISSION MEETING TUESDAY, NOVEMBER 5, 2019 – 9:30 A.M.

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (Ronald W. Sullivan, Chair)

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Commission on items within the jurisdiction of the Commission; however, no action may be taken on an item not appearing on the agenda unless the action is otherwise authorized by Government Code §54954.2(b).

4. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and non-controversial and will be acted upon by the Commission by one motion as listed below.

- A. [APPROVAL OF MEETING MINUTES: OCTOBER 15, 2019](#)7
Recommendation: Approve as posted.

5. NEW BUSINESS

A. COMMISSION MEETING SCHEDULE | DECEMBER 2019

Presenter: Rich Haller

Recommendation: The ACWA Fall Conference will be held December 3-6 in San Diego, California; provide direction to staff regarding the December 3, 2019 regular meeting of the Commission.

6. INFORMATIONAL REPORTS

Recommendation: Receive for information.

A. CHAIR’S COMMENTS/REPORT

B. COMMISSIONERS’ COMMENTS

C. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS

7. CLOSED SESSION

A. THREAT TO PUBLIC SERVICES OR FACILITIES – PURSUANT TO GOVERNMENT CODE SECTION 54957

Consultation with Operations Manager and Executive Counsel

B. PUBLIC EMPLOYEE ANNUAL PERFORMANCE EVALUATION – PURSUANT TO GOVERNMENT CODE SECTION 54957

Title: General Manager

8. ADJOURNMENT

Americans with Disabilities Act: If you require any special disability related accommodations to participate in this meeting, call (951) 354-4230 or email kberry@sawpa.org. 48-hour notification prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility for this meeting. Requests should specify the nature of the disability and the type of accommodation requested.

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection during normal business hours at the SAWPA office, 11615 Sterling Avenue, Riverside, and available at www.sawpa.org, subject to staff's ability to post documents prior to the meeting.

Declaration of Posting

I, Kelly Berry, Clerk of the Board of the Santa Ana Watershed Project Authority declare that on Thursday, October 31, 2019, a copy of this agenda has been uploaded to the SAWPA website at www.sawpa.org and posted at the SAWPA office, 11615 Sterling Avenue, Riverside, California.

/s/

Kelly Berry, CMC

2019 SAWPA Commission Meetings/Events/Important Dates

First and Third Tuesday of the Month

(NOTE: Unless otherwise noticed, all Commission Workshops/Meetings begin at **9:30 a.m.**, and are held at SAWPA.)

March		April	
3/5/19	Commission Workshop	4/2/19	Commission Workshop
3/19/19	Regular Commission Meeting	4/16/19	Regular Commission Meeting
3/29/19	OWOW Conference 2019, Cal State Fullerton		
May		June	
5/7/19	Commission Workshop [cancelled]	6/4/19	Commission Workshop
5/7 – 5/10/19	ACWA Spring Conference, Monterey	6/18/19	Regular Commission Meeting
5/21/19	Regular Commission Meeting		
July		August	
7/2/19	Commission Workshop	8/6/19	Commission Workshop
7/16/19	Regular Commission Meeting	8/20/19	Regular Commission Meeting
September		October	
9/3/19	Commission Workshop	10/1/19	Commission Workshop
9/17/19	Regular Commission Meeting	10/15/19	Regular Commission Meeting
November		December	
11/5/19	Commission Workshop	12/3/19	Commission Workshop
11/19/19	Regular Commission Meeting	12/17/19	Regular Commission Meeting
		12/3 – 12/6/19	ACWA Fall Conference, San Diego

2020 SAWPA Commission Meetings/Events

First and Third Tuesday of the Month

(NOTE: Unless otherwise noticed, all Commission Workshops/Meetings begin at **9:30 a.m.** and are held at SAWPA.)

January		February	
1/7/20	Commission Workshop	2/4/20	Commission Workshop
1/21/20	Regular Commission Meeting	2/18/20	Regular Commission Meeting
March		April	
3/3/20	Commission Workshop	4/7/20	Commission Workshop
3/17/20	Regular Commission Meeting	4/21/20	Regular Commission Meeting
May		June	
5/5/20	Commission Workshop	6/2/20	Commission Workshop
5/5 – 5/8/20	ACWA Spring Conference, Monterey	6/16/20	Regular Commission Meeting
5/19/20	Regular Commission Meeting		
July		August	
7/7/20	Commission Workshop	8/4/20	Commission Workshop
7/21/20	Regular Commission Meeting	8/18/20	Regular Commission Meeting
September		October	
9/1/20	Commission Workshop	10/6/20	Commission Workshop
9/15/20	Regular Commission Meeting	10/20/20	Regular Commission Meeting
November		December	
11/3/20	Commission Workshop	12/1/20	Commission Workshop
11/17/20	Regular Commission Meeting	12/1 – 12/4/20	ACWA Fall Conference, Indian Wells
		12/15/20	Regular Commission Meeting

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SAWPA COMPENSABLE MEETINGS

Commissioners and Alternate Commissioners will receive compensation for attending the meetings listed below, pursuant to the Commission Compensation, Expense Reimbursement, and Ethics Training Policy.

IMPORTANT NOTE: These meetings are subject to change. Prior to attending any meetings listed below, please confirm meeting details by viewing the website calendar using the following link:

<https://sawpa.org/sawpa-calendar/>

MONTH OF: November 2019

DATE	TIME	MEETING DESCRIPTION	LOCATION
11/5/19	10:00 AM	PA 24 Committee Mtg	SAWPA
11/12/19	1:30 PM	Lake Elsinore/Canyon Lake TMDL Task Force Mtg	SAWPA
11/13/19	9:30 AM	Basin Monitoring Program Task Force Mtg	SAWPA
11/13/19	1:30 PM	Emerging Constituents Program Task Force Mtg	SAWPA
11/19/19	1:30 PM	MSAR TMDL Task Force Mtg	SAWPA
11/21/19	8:00 AM	PA 22 Committee Mtg	SAWPA
11/21/19	11:00 AM	OWOW Steering Committee Mtg	SAWPA

MONTH OF: December 2019

DATE	TIME	MEETING DESCRIPTION	LOCATION
12/3/19	8:30 AM	PA 23 Committee Mtg	CANCELLED
12/3/19	10:00 AM	PA 24 Committee Mtg	PENDING
12/17/19	8:30 AM	PA 23 Committee Mtg	SAWPA
12/19/19	4:00 PM	LESJWA Board of Directors Mtg	Elsinore Valley MWD 31315 Chaney Street Lake Elsinore, CA 92530
12/26/19	8:00 AM	PA 22 Committee Mtg	SAWPA

Please Note: We strive to ensure the list of Compensable Meetings set forth above is accurate and up-to-date; the list is compiled based on input from SAWPA staff and Department Managers regarding meeting purpose and content.

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**SAWPA COMMISSION
REGULAR MEETING MINUTES
OCTOBER 15, 2019**

COMMISSIONERS PRESENT

Ronald W. Sullivan, Chair, Eastern Municipal Water District
Kati Parker, Vice Chair, Inland Empire Utilities Agency
Brenda Dennstedt, Western Municipal Water District

COMMISSIONERS ABSENT

Denis R. Bilodeau, Secretary-Treasurer, Orange County Water District
T. Milford Harrison, San Bernardino Valley Municipal Water District

**ALTERNATE COMMISSIONERS
PRESENT; NON-VOTING**

Jasmin A Hall, Alternate, Inland Empire Utilities Agency

STAFF PRESENT

Rich Haller, Karen Williams, Larry McKenney, Mark Norton, Dean Unger,
David Ruhl, Ian Achimore, Kelly Berry, Katie Lucht

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:34 a.m. by Chair Sullivan at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

Roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: OCTOBER 1, 2019

Recommendation: Approve as posted.

B. TREASURER'S REPORT – SEPTEMBER 2019

Recommendation: Approve as posted.

MOVED, approve the Consent Calendar.

Result:	Adopted (Unanimously)
Motion/Second:	Dennstedt/Parker
Ayes:	Dennstedt, Parker, Sullivan
Nays:	None
Abstentions:	None
Absent:	Bilodeau, Harrison

5. NEW BUSINESS

A. CALPERS UNFUNDED LIABILITY PAYMENT OPTIONS (CM#2019.105)

Karen Williams provided the PowerPoint presentation on CalPERS unfunded liability payment options contained in the agenda packet on pages 48 – 53 and reviewed two payoff options – total balance payoff from reserve funds or adopt a 10/15-year alternative amortization schedule. A discussion ensued regarding the payoff options, reserve account balances, and seeking input from member agencies to address any potential financial impact.

Karen Williams advised operating reserves are approximately \$4.5 million and general funds are \$2.5 million. Member agencies will not incur additional cost if reserve funds are utilized; however, member agencies might see an increase in cost if a 10/15-year alternative amortization schedule is adopted. Commissioner Dennstedt proposed that SAWPA staff engage member agency General Managers and Chief Financial Officers to discuss payoff options and seek their input regarding preferred course of action. Chair Sullivan agreed; if there might be a cost increase for member agencies, their input is important. The Commission provided direction to staff to meet with member agency General Managers and Chief Financial Officers, then bring the matter before the Commission at a future date. Chair Sullivan stated that when brought back before the Commission for future consideration, whether that be payoff from reserves or adopting an alternative 10/15-year amortization schedule, the action taken should be unanimous.

No vote was taken on Agenda Item No. 5.A.

B. PROJECT AGREEMENT 25 (ONE WATER ONE WATERSHED) | PROJECT AGREEMENT 26 (ROUNDTABLES/TASK FORCES) (CM#2019.106)

Rich Haller and Larry McKenny provided a brief oral overview of the proposed Project Agreement 25 (PA 25) and Project Agreement 26 (PA 26). It is anticipated that all five member agencies will adopt and thus become parties to PA 25 and PA 26. The Commission will continue to oversee these programs (OWOW and Roundtables/Task Forces); the agreements do not form separate oversight (Project Agreement) committees. Input has been provided by all member agency general managers. Upon approval by the Commission, staff will seek approval from all member agency governing boards.

Rich Haller noted that most significant agenda items will now be considered by a Project Agreement Committee. Staff may recommend altering the regular meeting schedule of the Commission whereby the Commission would meet monthly for PA 25/ PA 26 matters and monthly for Commission matters.

MOVED, approve Project Agreement 25 (One Water One Watershed); approve Project Agreement 26 (Roundtables/Task Forces); and, direct the Clerk of the Board to seek member agency approval and execution.

Result:	Adopted (Unanimously)
Motion/Second:	Dennstedt/Parker
Ayes	Dennstedt, Parker, Sullivan
Nays:	None
Abstentions:	None
Absent:	Bilodeau, Harrison

C. NETWORK COORDINATOR CONSULTANT FOR THE CALIFORNIA IRWM ROUNDTABLE OF REGIONS | JM CONSULTANTS (CM#2019.109)

Ian Achimore provided the PowerPoint presentation contained in the agenda packet on pages 71 – 75. Achimore noted that staff recently received notification of contract termination from Sierra Water Workgroup for the Network Coordinator Consultant Agreement with SAWPA. The owner/principal is no longer able to complete the project due to illness. Staff proposed entering into an agreement with JM Consultants to complete the remaining work under the same contract terms for an amount not to exceed \$54,454. Achimore advised that approval is not required by the IRWM Roundtable of Regions.

MOVED, authorize the General Manager to execute an Agreement for Services and Task Order No. JMC373-01 with JM Consultants in the amount of \$54,454 to serve as Network Coordinator consultant for the California IRWM Roundtable of Regions.

Result:	Adopted (Unanimously)
Motion/Second:	Dennstedt/Parker
Ayes	Dennstedt, Parker, Sullivan
Nays:	None
Abstentions:	None
Absent:	Bilodeau, Harrison

D. STAFF TECHNOLOGY | iPADS (CM#2019.110)

Rich Haller provided an oral report on the use of technology to support Commissioners' desire to receive materials in a format conducive to viewing/navigating on iPads. Since each member agency issues iPads to board members, SAWPA will work in concert with member agency staff to ensure continuity with each agency's process in providing materials to Commissioners. Additionally, iPads will be utilized to improve SAWPA department manager productivity. Commissioner feedback was encouraged as staff perfects this process.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 6.D.

6. INFORMATIONAL REPORTS

The following oral/written reports/updates were received and filed.

A. CASH TRANSACTIONS REPORT – AUGUST 2019

B. INTER-FUND BORROWING – AUGUST 2019 (CM#2019.107)

C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – AUGUST 2019 (CM#2019.108)

D. FOURTH QUARTER FYE 2019 EXPENSE REPORTS

E. GENERAL MANAGER REPORT

Rich Haller reviewed the General Manager report contained in the agenda packet. Copies of the SAWPA Budget for Fiscal Years Ending 2020 and 2021 were provided and available for download from the SAWPA website.

F. STATE LEGISLATIVE REPORT

G. SAWPA GENERAL MANAGERS MEETING NOTES

- October 8, 2019

H. CHAIR'S COMMENTS/REPORT

There were no comments/reports from the Chair.

I. COMMISSIONERS' COMMENTS

There were no comments from the Commissioners.

J. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

There were no Commissioners' request for future agenda items.

7. CLOSED SESSION

Chair Sullivan recessed the meeting to Closed Session at 10:08 a.m.

A. PUBLIC EMPLOYEE ANNUAL PERFORMANCE EVALUATION – PURSUANT TO GOVERNMENT CODE SECTION 54957

Title: General Manager

Chair Sullivan resumed Open Session at 10:22 a.m. There was no reportable action.

8. ADJOURNMENT

There being no further business for review, Chair Sullivan adjourned the meeting at 10:23 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, November 5, 2019.

Ronald W. Sullivan, Chair

Attest:

Kelly Berry, CMC
Clerk of the Board